

Music Boosters Meeting Minutes November 24, 2008

President Suzy Stegmaier called the meeting to order at 7:10 pm and welcomed everyone. There were 16 members present. Last month's minutes were approved. Vice President Russell Walker had called and was not able to come due to a work commitment.

Old Business:

Suzy thanked Choral parent Clare Stalnaker for her donation of cowbells, clickers and other fun items for the O'Connell football game. They were a great addition to the festivities.

Open House – Jan and Mae both felt that everything went very well. Mae added that she had a great turnout of kids participating.

New Business

Treasurer's report

Bob Trempe reported that we have a total of \$48,762.76 between our checking and savings accounts. We have had a couple of larger expenditures with deposits for White House ornaments and Orlando trip expenses. There are some expenditures that will be coming up, including some ongoing activities and further payments for the ornaments and the trip, and we still do not know exactly what the trip will cost. The student reserve account went up from approximately \$1,700 to \$3,325.27.

The students account totals will be posted in the music room.

Music Department needs

Mae will check into the costs of getting two more risers. She will report on this and we will vote on it at the January meeting. Our December meeting will be moved to January.

White House Ornaments

We have sold approximately 1000 ornaments so far. Michelle Wojtan will order 100 more. It was decided to make December 8th the last date to put orders in. We want to have enough left on hand to sell at the concert, but not too many.

Poinsettias

Susan Mangin reported that she had received one order so far, but that she has one coming in for 16 more. There were a few more orders in the inbox that she picked up tonight. The end date is December 1st, but Debbie Capp will check to see if that can be extended. Jan and Mae will remind the students in class about the sale.

Mary Kay Sunscreen Fundraiser

This fundraiser has officially been approved by Karen Gallagher. We will kick it off at the January meeting. The students will have until March 1st to sell the sunscreen. For each item sold, the student will receive \$5.00 to their account and \$2.00 will go to the general fund.

Disney Trip

Anne Marie Wiedemer, Leah Lee and Suzy Stegmaier are finalizing the list of the participating students. Once we have that, we will know how many chaperones will be needed. We are required to take 1 chaperone for every 10 students. Depending on the amount of students and chaperones going, we may only need two buses instead of three. This may make the final cost less, and if so, students will be reimbursed after the trip. We have more people wanting to be chaperones than we need, but if we still need all three buses, there will be plenty of room.

It was decided that if any students need help with the costs, we would check with the administration to see if they were on the “need based” list, and if they were, and had actively tried to participate in the fundraisers, then we could possibly help with the costs. It was also suggested that we make sure to “zero out” the trip accounts for seniors for the trip, particularly if they have no siblings. Money left in student accounts after the student has left the school is returned to the general fund.

Suzy will send out an email with reminders, and it will mention a reminder to check the balance in the trip account.

Mouse ears will go on the Music Boosters board with the names of each student going on the trip.

Communications and Organization

We have been having items highlighted in every Thursday’s Thoughts.

Notebooks have been created for each subject area, with forms, lessons learned and thoughts for the future.

An email will be going out soon on refreshments for the concert.

Other New Business

The various groups are working on the CD that administration had requested for the promotional “card” they want to send out. This needs to be done by Dec. 4th. It was suggested that we use the general funds if Mae and Jan need it for hiring accompanists, (this was suggested after Mae mentioned that it was difficult to get all of the singers and musicians together for the recording sessions), installing the new speakers we received (Jan will get an estimate on this) and things that would help market the group. It was also suggested that we ask about being able to sell the CD around campus, and if so, we should have about 25 copies made to see how it goes. We need to check into this regarding any copyright laws.

The check request forms have been updated to lock down some of the procedures. Now, anything that is under \$50, can be purchased without any prior approval; from \$50 to \$500, the Music Booster President’s approval is needed; and over \$500, board approval is needed. We should also check with our bank about having two signatures on larger checks.

Upcoming Events

Monday, December 8 – Choral rehearsal after school

Tuesday, December 9 – Band rehearsal after school

Wednesday, December 10 – combined rehearsal

Thursday, December 11 – Christmas Concert

Friday, December 12 – snow date for concert

Monday, January 26 – next meeting

Bob Trempe announced that this was his last meeting and that he is stepping down as treasurer, since he no longer has students in the school. He thanked Jan and Mae for their support, and said how pleased he was to have been able to work with such wonderful professionals.

The meeting was adjourned at 8:20.