

PVI Athletic Booster Club
2009-2010 School Year
Expense Form



Request by: _____

Date: _____

Team: _____

Team Representative Name: _____

Team Rep E-mail: _____ Phone #: _____

Team Representative Signature: _____

Athletic Director Signature: _____

(over \$500 requires Athletic Director's approval)

Vendor's Name (if applicable): _____

Item(s) Purchased: _____

Purpose of Item(s): _____

Check Made Payable to: _____

Amount: _____

(please attach receipts for reimbursement or invoices for payment)

Mailing Address: _____

Phone # : _____

E-mail Address (if applicable): _____

Please submit to:

Julie Lock

PVI Athletic Club Booster Treasurer

9272 Sumner Lake Blvd.

Manassas, VA 20110

Phone: 703-257-7744 (H) or 703-969-4375 (C)

E-mail: julie@lockmedia.com